

# Execution

- Attendance Report

# Attendance Report

Home (162626) Attendance report ✕

Employee

Department

position

Date from

Date to

## PARAMETERS INPUT FIELDS:

1. Employee: we can select the employee here.
2. Department: We can select the Department of the employee.
3. Position: we can select the Position of the employee.
4. Date from and Date To: We can select the period that we want to generate report

Home (162626) Attendance report ✕

Employee

Department

position

Date from

Date to

Document No	Business Partner	Department	Position	Date	InTime	InPeriod	OutTime	OutPeriod	Duration	Unit
1000015	Prasanth	Delivery	Business Analyst	01/01/2019	9.00	AM	6.00	PM	9.00	H
1000015	Prasanth	Delivery	Business Analyst	02/01/2019	9.00	AM	6.00	PM	9.00	H
1000015	Prasanth	Delivery	Business Analyst	03/01/2019	9.00	AM	6.00	PM	9.00	H
1000015	Prasanth	Delivery	Business Analyst	04/01/2019	9.00	AM	6.00	PM	9.00	H
1000015	Prasanth	Delivery	Business Analyst	07/01/2019	9.00	AM	6.00	PM	9.00	H
1000015	Prasanth	Delivery	Business Analyst	08/01/2019	9.00	AM	6.00	PM	9.00	H
1000015	Prasanth	Delivery	Business Analyst	09/01/2019	9.00	AM	6.00	PM	9.00	H
1000015	Prasanth	Delivery	Business Analyst	10/01/2019	9.00	AM	6.00	PM	9.00	H
1000015	Prasanth	Delivery	Business Analyst	11/01/2019	9.00	AM	6.00	PM	9.00	H
1000015	Prasanth	Delivery	Business Analyst	14/01/2019	9.00	AM	6.00	PM	9.00	H
1000015	Prasanth	Delivery	Business Analyst	15/01/2019	9.00	AM	6.00	PM	9.00	H
1000015	Prasanth	Delivery	Business Analyst	16/01/2019	9.00	AM	6.00	PM	9.00	H

## OUTPUT FIELDS:

1. Document No: It will shows the attendance Document number
2. Business Partner: It will shows the name of the employee
3. Department: It will shows the Department of the employee

4. Position: It will shows the Poistion of the Employee
5. Date: It will show the date of the attendance
6. InTime: It will show the Intime of the date
7. Out time: It will show the Outime of the date
8. In period: It will show the In period (eg. am)
9. Out Period: It will show the Out Period (eg.pm)
10. Duration: It will show the duration present on the date
11. Unit: It shows the unit of the duration like Hours and minutes