

# Validation

## Save

1. System will check all mandatory fields.

## Delete

1. System will delete the header and line details.

## Document action prepare

1. System will check the period details and transaction document mapped.

## Document action complete

1. System will complete the document and keep the transaction ready for processing in the bank/cash statement.
2. Once document action is complete, all fields are updated in read-only and accounting entries posted.

## Document action void/reverse correct actual

1. the system will reverse the transaction data and generate reversal the document with the opposite accounting sign to zero value for the Bank.

## Document action close

1. The system will check whether all the activity for the document is completed and change the Document status to close.

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