

# Introduction

Capacity planning is a process for analyzing how much production capacity organizations need to meet customer demand . It's widely used in manufacturing and services industries. Capacity planning helps companies determine whether they have enough raw materials, personnel and equipment to meet forecasted demand.

## Business process

To effectively manage your business operations, begin by forecasting the anticipated demand, determining the required capacity based on resources and infrastructure, and subsequently calculating the resource capacity of your current team, taking into account available hours and skills. Once the team's capacity is determined, measure the capacity gap by comparing it with the forecasted workload, identifying shortages or excess capacity. To optimize operational efficiency, align the established capacity with the anticipated demand, making necessary adjustments in resources and processes to ensure a seamless and effective workflow.

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