

# Calibration

- Introduction
  - Introduction
- Tabs
  - Calibration Header
  - History
- Document Actions
  - Validation
  - Action
- Video

# Introduction

# Introduction

## **Introduction**

Calibration is one of the most important process required in Manufacturing, Calibration is the process of configuring an instrument to provide a result for a sample within an acceptable range. Eliminating or minimizing factors that cause inaccurate measurements is a fundamental aspect of instrumentation design.

---

## **Business Example**

Instrument calibration records are kept in the calibration window. Each instrument's copy of the document is kept separately.

# Tabs

# Calibration Header

The screenshot shows the 'Calibration' header form in an ERP system. The form is titled 'Calibration' and is located in the 'Home (105)' tab. The form contains the following fields:

- Client:** Sandbox
- Organization:** Food Industry
- Document No:** (empty)
- Target Document Type:** (empty)
- Description:** (empty)
- Instrument ID:** (empty)
- Instrument Name:** (empty)
- Serial Number:** (empty)
- Calibrated By:** (empty)
- Date Of Purchase:** (empty)
- Locator:** (empty)
- Certificate Number:** (empty)
- Certificate Date:** (empty)
- Least Count:** 0.0
- Least Count UOM:** (empty)
- Frequency Of Calibration:** 0
- Frequency Duration Unit:** (empty)
- Status:** (empty)
- Instrument Make:** (empty)
- Remarks:** (empty)

## Critical Fields

1. **Instrument ID:** Instrument ID is a selection field where user can select Name and Search key of instruments which is in a Master data.
2. **Instrument Name:** This field represents the instrument's name in accordance with instrument ID.
3. **Calibrated By:** Calibrated By is a selection field where user can select details of which is a Master data.
4. **Certificate Number:** Certificate document number which is kept as a Hard copy.
5. **Certificate Date:** Certificate Document date which is kept as a Hard copy.
6. **Last Calibration Date:** Date of the most recent calibration.
7. **Next Calibration Date:** Date that the equipment will likely need to be calibrated again

## **Critical & one-time setup fields**

1. Organization: This field is used to select the organization.
  2. Target Document Type- This Field is used to select the type of document that you are going to process.
- 

## **Non-Critical Fields**

1. Description: To note Specifics required with documents and to describe other important information.
  2. Serial Number: The serial number of Instrument subjected to calibration
  3. Date Of Purchase: Date of purchase of Instrument which is to be calibrated
  4. Least Count: Least count of instrument to be calibrated
  5. Least Count UOM: Unit of measurement of least count
  6. Frequency Of Calibration: How frequently instrument needs to be calibrated
  7. Frequency Duration Unit: Daily, Weekly, monthly or Yearly Duration for calibration of instrument
  8. Instrument Make: Instrument Make details entered by user manually.
  9. Remarks: Any specifics and notes which is to be required with this document.
  10. Range UOM: unit of measurement of range between instrument is to be calibrated
  11. Range From: Minimum or initial range value from which instrument is to be calibrated
  12. Range To: Maximum or last range value within instrument is to be calibrated.
- 

## **Zoom Condition's**

Tabs

# History

Home (3) Calibration: 1000013 multi... x

Calibration > History

Client	XYZ Foundation	Organization	MainHQ
Document No	1000001		
Calibrated By	Admin	Last Maintenance	28/04/2018

Active

Once Header tab is saved. History tab is updated automatically with details calibrated by, Last maintenance Date.

# Document Actions

# Validation

## **Save**

1. System will check all mandatory fields.
- 

## **Delete**

1. System will delete the order and its historical details.

# Action

## **Document action prepare**

1. System will check the period details and master data checking.
- 

## **Document action complete**

1. System will complete the document and keep ready for processing.
  2. Once document action is complete, all fields are updated in read-only.
- 

## **Document action void/reverse correct actual**

1. Void- system will reverse all the transaction data and change the document status to Void
- 

## **Document action close**

1. The system will check whether all the activity for the document is completed and change the Document status to close.

# Video