

Cash Journal

- [Introduction](#)
 - [Introduction](#)
- [Tab](#)
 - [Cash Journal](#)
 - [Cash Line](#)
- [Document Actions](#)
 - [Validations](#)
- [Videos](#)

Introduction

Introduction

1. Cash Journal window is used to adjust the journal data values.
2. We can select Cash Book wise Amount.
3. In the Cash line we can give Cash type and Business Partner name also.

Tab


Tab

Cash Journal

Home (53)

Summary

Cash Journal: 2023-03-23 15... x



Cash Journal 3/5

Data requested

Client

Konnect Demo

Organization

konnect demo

Cash Book

Cashbook

Name

2023-03-23 15:12:18

Description

Statement date

23/03/2023

Account Date

23/03/2023

▼ Reference

Project

Activity

Campaign

▼ Status

Beginning Balance

1,000.00

☒ Approved

Statement difference

1,000.00

Ending balance

2,000.00

Document Status

Completed

Document Action

Critical Fields :

1. Name : Used to mention the name of the document
2. Account Date : Used to Maintain the Document Account date
3. Statement Date : Used to select the Statement date
4. Beginning Balance : Used to give the Opening Amount
5. Project : Used to select project from master
6. Activity : Used to select Activity from Master
7. Campaign : Used tot select campaign from master

Critical & onetime setup fields :

1. Organization : This Field is used to select the organization
2. Target Document Type : This Field is used to select the type of the document that you are going to process
3. Cash Book : This is used to select the cashbook name.

Non-Critical Fields :

1. Description : This Field is used to mention the specific information about the Document

Zoom condition's :

Tab

Cash Line

Home (54) | Summary | **Cash Journal: 2023-03-23 15...** x

Cash Journal > Cash Line 1/1

Data requested

Client	Konnect Demo	Organization	konnect demo
Cash Journal	2023-03-23 15:12:18		
Line	10		
Description	employee traveling exp		
Cash Type	General Expense	Currency	INR
Business Partner			
Amount	1,000.00		

Critical Field :

1. Line : Used to give the sequence
2. Cash Type : Used to select the cash type from the list
3. Bank Account Transfer , Charge, Difference, General Expense, General Receipts, Invoices
4. Business Partner : Used to select Business partner Name from master
5. Amount : Used to give a Amount.

Non-Critical Field :

1. Description : Used to Mention the extra data about the particular line.

Document Actions

Validations

Save :

1.System will check the all mandatory fields

Delete :

1.System will delete the Document and its history details

Document action prepare :

1.System will check the period details and master data's checking

Document action complete :

1.Once document action is complete ,all fields are update in read only

Document action void/reverse correct actual :

1.Void- system will reverse all the transaction data's and change the document status to Void

Document action close :

1.system will check whether all the activity for the document is completed and change the Document status to close.

Videos