

Tab

- Counter Document

Counter Document

The screenshot shows a web application interface for creating a Counter Document. At the top, there is a navigation bar with tabs for 'Home (54)', 'Summary', and 'Counter Document: Doc type x'. Below the navigation bar is a toolbar with various icons for document management. The main form area is titled 'Counter Document' and contains several input fields and checkboxes. The 'Client' field is set to 'Konnect Demo' and the 'Organization' field has an asterisk. The 'Name' field is set to 'Doc type' and the 'Description' field is empty. There is a checked checkbox for 'Active'. The 'Document Type' dropdown is set to 'Sales Order' and the 'Create Counter Document' checkbox is checked. The 'Counter Document Type' dropdown is set to 'Purchase Order-CM' and the 'Document Action' dropdown is set to '<None>'. There is also a checked checkbox for 'Valid'.

Home (54) Summary Counter Document: Doc type x

Counter Document

Data requiered

Client: Konnect Demo Organization: *

Name: Doc type

Description:

☒ Active

Document Type: Sales Order ☒ Create Counter Document

Counter Document Type: Purchase Order-CM Document Action: <None>

☒ Valid

Critical Fields :

1. Document Type : Used to mention the parent document, Which is currently the user working document.
2. Counter Document : Used to mention the Child document , which means the documents are automatically created when we complete the parent document.
3. Create counter Document : Used to mention it is counter based or not
4. Document Action : Used to mention that the counter document status.

Critical and One Time setup Field :

1. Organization : Used to mention the Master data organization name.

Non-Critical Field :

1. Name : Used to maintain the Counter document name
2. Description : Used to maintain the extra details about the Document.

Process :

1. Validate Document Type : Used to validate the Counter Document data