

# Department

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# Introduction

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## Overview

1. Department master is used to create the multiple departments for the employees.

## Business Case

1. In a company more departments are available like HR,Manufacturing,Accounts,Sales.For this purposes we can create multiple departments using this department master.

Tab

Tab

# Department Type

The screenshot displays the 'Department Type' form in the KONNECT ANALYTICS application. The form is titled 'Department: Accounts' and is located within a sidebar. The form fields include:

- Client:** Konnect Demo
- Organization:** \*
- Name:** Accounts
- Description:** (Text area)
- Active:** ☒

The interface also shows a top navigation bar with 'Home (7)', 'Summary', and 'Department: Accounts'. The right sidebar contains links for 'Feedback', 'Profile', 'Preference', 'Change Role', and 'Log Out'.

## Critical Fields :

1. Name : Used to mention the department name. The name of an entity (record) is used as an default search option in addition to the search key. The name is up to 60 characters in length.

## Critical & onetime setup fields :

1. Organization Field : This Field is used to select the organization which you are going to process the document.

## Non-Critical Fields :

## Zoom condition's :

1. We can zoom and find the following details from the window.(Loans and Advances,Position,Salary Structures)

## **Customization :**

# Validation

# Validations

## **Save :**

1. Used to save the records after the mandatory fields are filled.

## **Delete :**

1. Used to delete the records before the transactions are done.



# Video