

Employee Category

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Introduction

Introduction

Overview

1. Employee Category window is used to create the multiple employee category for Employees.

Business Case

1. In a company many employees are there.employee category is used to separate the employees like staffs, permanent employee.

Tab

Tab

Employee Category

The screenshot shows the 'Employee Category' form in the Konnect Analytics application. The interface includes a top navigation bar with the Konnect Analytics logo, a search bar containing 'employee c', and user information for 'Prasanth P@Konnect Demo*/Konnect Demo Admin'. Below the navigation bar is a sidebar with 'Favourites' and 'Recent Items' sections. The main content area has a tabbed interface with 'Home (7)', 'Summary', and 'Employee Category: Staff'. The 'Employee Category' tab is active, displaying a form with the following fields: 'Client' (set to 'Konnect Demo'), 'Organization' (a dropdown menu), 'Name' (containing 'Staff'), 'Description' (empty), and an 'Active' checkbox (checked). A 'Data requested' label is visible above the form fields. The bottom of the screen shows a vertical scrollbar.

Critical Fields

1. Name : Used to create the employee category name. The name of an entity (record) is used as a default search option in addition to the search key. The name is up to 60 characters in length.

Critical & onetime setup fields

1. Organization Field : This Field is used to select the organization which you are going to process the document.

Non-Critical Fields

Zoom condition's

Customization

Validation

Validations

Save

1. It is used to save the records after the mandatory fields are filled.

Delete

1. It is used to delete the records before the transactions are done.