

# Employee Category

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# Introduction

# Introduction

## Overview

1. Employee Category window is used to create the multiple employee category for Employees.

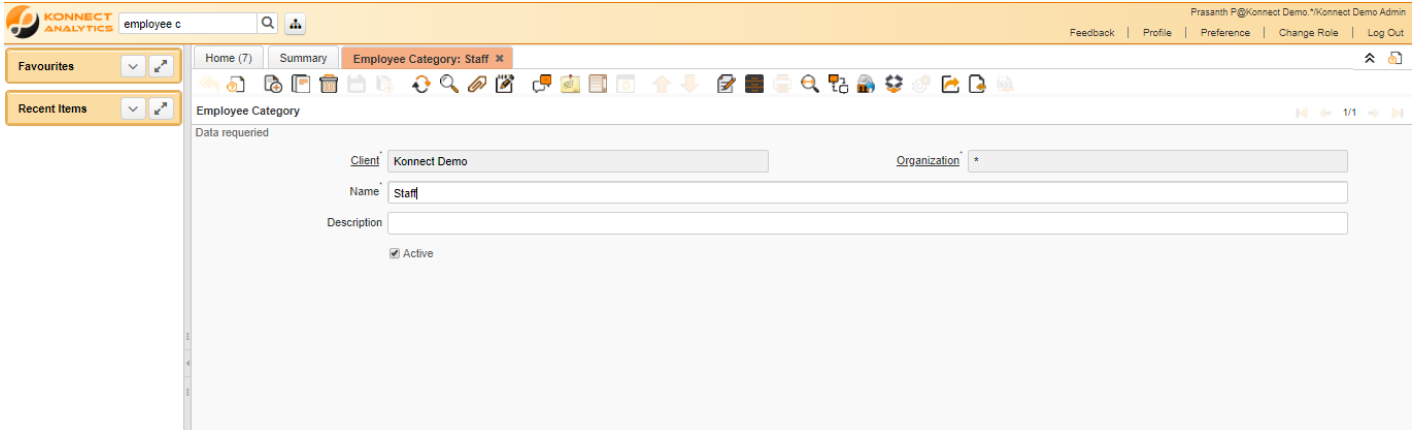
## Business Case

1. In a company many employees are there.employee category is used to separate the employees like staffs, permanent employee.

Tab

Tab

# Employee Category



The screenshot shows the Konnect Analytics interface for the 'Employee Category' form. The form is titled 'Employee Category: Staff' and is located in the 'Summary' tab. The form fields are:

- Client:** Konnect Demo
- Organization:** (Dropdown menu)
- Name:** Staff
- Description:** (Text area)
- Active:**

The form is displayed in a browser window with the URL 'employee.c' and the user 'Prasanth P@Konnect Demo\*/Konnect Demo Admin' logged in. The interface includes a search bar, a navigation menu, and a toolbar with various icons.

## Critical Fields

1. Name : Used to create the employee category name. The name of an entity (record) is used as a default search option in addition to the search key. The name is up to 60 characters in length.

## Critical & onetime setup fields

1. Organization Field : This Field is used to select the organization which you are going to process the document.

## Non-Critical Fields

## Zoom condition's

# Customization

# Validation

# Validations

## **Save**

1. It is used to save the records after the mandatory fields are filled.

## **Delete**

1. It is used to delete the records before the transactions are done.