

Contact (User)

The screenshot shows the 'Contact (User)' form in the Konnect Analytics application. The form is for Employee 1000003 Name 1. The form includes the following fields and options:

- Client:** Konnect Demo
- Employee Name:** Ranjith Pvt. Ltd
- Name:** Name 1
- Description:**
- Comments:**
- Active:** ☒
- Email Address:** name@gamil.com
- Greeting:** (dropdown)
- Title:**
- Phone:** 9875436746
- Fax:**
- Position:** (dropdown)
- EMail Verify:**
- Password:** (masked)
- Partner Location:** Coimbatore
- Birthday:** 06/04/2019
- 2nd Phone:**
- Notification Type:** Email+Notice
- Full BP Access:** ☒
- Verification Info:**

A dropdown menu is open, showing the following options:

- Invoice (Customer) (#8)
- Invoice Payment Schedule (#2)
- Material Receipt (#10)
- My Sales Order (#6)
- Project (#1)
- Project (Lines/Issues) (#1)
- Purchase Order (#6)
- Quotation (#1)
- Sales Order (#5)
- Shipment (Customer) (#2)

Critical Fields

1. Name : We should maintain the contact user name for that employee. (Ex : Name)
2. Birthday : It is used to maintain the Birthday Date.(Ex : 06/04/2019)

Critical & onetime setup fields

Non-Critical Fields

1. Email Address : It is used to maintain the Email Id for this user.(Ex : **Name1@gmail.com**)
2. Email User Password : This is used to maintain the Password for the mail ID.
3. Partner Location : Used to maintain the Partner location. (To create location refer location Master)
4. Supervisor : This field is used to maintain the supervisor of the particular Employee.(This name is also created in Employee window)
5. Phone : Used to maintain the user contact Number.

Zoom condition's

1. We can check the transactions by using this contact user.(Ex : Purchase Order,Sales Order,Material Receipt,Invoices,.)

Validation

1. Save : Used to Save the Record.
2. Delete : Used To Delete the Saved Records.

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