

Personal Information

KONNECT ANALYTICS | Prasanth P@Konnect Demo.* | Konnect Demo Admin | Feedback | Profile | Preference | Change Role | Log Out

Home (7) | Summary | Employee: 1000003 Name 1 ✕

Employee > Personal Information

Data required

Client : Konnect Demo	Organization : Manufacturing Discrete
Employee Name : Name 1	UAN:
Date of Birth : 31/03/1997 12:00:00 AM	Gender : Male
Blood Group : A+	Marital Status : Single (Dropdown open: Divorced, Married, Single, Widowed)
Languages Known : Tamil, English	Pancard Number :
Aadharcard Number : 4345477678879768	ESI :
Driving License :	PF Number : 534488998967
Passport Number :	<input checked="" type="checkbox"/> Active
Department : Accounts	Contract :
Position : Accountant	Employee Category :
Employee Source :	Shift :
Payment Type : Bank	Date of Relieving : 31/12/2030 5:00:00 PM
Date of Joining : 01/04/2020 12:00:00 AM	

Critical Fields

1. Date of Joining : It is used to maintain the joining date of this particular Employee.

Critical & onetime setup fields

Non-Critical Fields

1. Blood Group : Used to mention the Blood Group of the Employee.(Ex : A+,B+,AB+,O-,...)
2. Gender : Used to mention the Gender (Ex : Male,Female,TransGender).
3. Marital Status : Used To mention their marital status(Ex : Single,Married,Divorced,Widowed)
4. Department : Used to maintain the Employee working department.(Ex : Accounts, Refer Department Master)
5. Position : Used to maintain the Employee Position in that particular department (Ex : Accountant, Refer Position Master)
6. Wedding Date : Used To mention their Wedding date (While choosing martial status as Married wedding date popup will appear)

7. Father Name : Used to mention the Fathers's name
8. Mother Name : Used to mention the Mother's Name
9. Spouse Name : Used to mention the Wife or Husband Name.
10. Languages Known : Used to maintain the language known details
11. UAN Number : Used to Maintain the PF UAN Number
12. Aadharcard Number : Used Maintain the Employee Aadharcard Number.
13. PF Number : used to maintain the PF Number
14. ESI : Used to maintain the ESI Number
15. Pancard Number : Used to maintain the Pancard Number to the employee
16. Driving License : Used to maintain the employee driving license number
17. Passport Number : Used to maintain the Passport number
18. Probation Period : This Date field is used to give the probation date
19. Date Of Relieving : Field is used to mention the Relieving Date
20. Date Confirm : Used to maintain the employee confirmation date
21. Complete Plan : Used to maintain the plan completion date.

Zoom condition's

Validation

1. Save : used to save the record.
2. Delete : used to delete the records.

Revision #6

Created Fri, Apr 17, 2020 4:57 PM by [Prasanth P](#)

Updated Wed, Sep 6, 2023 12:10 PM by [Prasanth P](#)