

Window Introduction

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Overview

Lease invoices are financial statements that outline the details of rent payments between landlords and tenants. They provide a clear record of the amount due, payment due dates, and any additional charges or fees

Business Case

Lease Invoices are auto-generated from the lease record of type Landlord. They are typically invoices sent out to tenants for payment of Rent, Utilities, CAM, Insurance or other types of charges. The lease invoice record has a reference to the lease record that generated it and line items are automatically populated with the relevant charge type and amount. Lease Invoices are then routed for review and approval.