Validation

Save

1. System will check all mandatory fields

Delete

1. System will delete the Journal header and line.

Document action complete

1. System will complete the document and keep the journal.
2. Once document action is complete, all fields are updated as read-only
3. The System will check the period and account element is document controlled, if it is document action won't allow for completion of the document.
4. When preparing the document the system will check the debit and credit value is the same.

Document action void/reverse correct actual

1. the system will reverse the transaction data and generate a reversal document with the opposite accounting sign to zero value for the Journal.

Document action close

1. The system will check whether all the activity for the document is completed and change the Document status to close.