

HR Calendar

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Introduction

Introduction

Overview

1. HR Calendar master is used to create the HR calendar and used to fill the calendar details.

Business Case

1. In a company HR calendar is used to mention the working days and the holiday for the total company.
2. We can create the calendar based on the year,period,department and position.

Tab

Tab

HR Calendar

The screenshot shows the 'HR Calendar' application interface. At the top, there is a header bar with the 'KONNECT ANALYTICS' logo on the left, a search bar, and user information on the right: 'Prasanth P@Kconnect Demo*/Kconnect Demo Admin'. Below the header, there is a navigation bar with tabs for 'Home (7)', 'Summary', and 'HR Calendar'. The 'HR Calendar' tab is active. On the left side, there are two sidebar menus: 'Favourites' and 'Recent Items'. The main content area contains several input fields for filtering the calendar: 'Client' (set to 'Kconnect Demo'), 'Organization' (with a dropdown arrow), 'Year' (set to '2019'), 'Period' (set to 'May-19'), 'Department', and 'Position'. There is also a checkbox for 'Active' which is checked. At the bottom of these fields is a button labeled 'HR Calendar Days'. The interface includes various icons for navigation and actions, and a status bar at the bottom right showing '10/13'.

Critical Fields

Critical & onetime setup fields

1. Organization Field : This Field is used to select the organization which you are going to process the document.
2. Year : Used to mention the calendar year.(Refer Master)
3. Period : Used to select the calendar year period.(Refer Period Master)
4. Department : If we want to run a calendar based on department ,we should select department here.(Refer Department Master)
5. Position : If we want to run a calendar based on Position ,we should select position here.(Refer Position Master)

Non-Critical Fields

Zoom condition's

Customization

1. HR Calendar Days : Used to create the calendar days.

Tab

Calendar-Detail

The screenshot shows the 'HR Calendar - Detail' form in the Konnect Analytics application. The form is located within a sidebar menu under 'HR Calendar'. The form fields are as follows:

Field	Value
Client	Konnect Demo
Organization	*
Date	23/05/2019
Day	Thu
HR Calendar	1000233
Holiday Type	WorkingDay
Description	
Active	<input checked="" type="checkbox"/>

Critical Fields

Critical & onetime setup fields

1. Organization Field : This Field is used to select the organization which you are going to process the document.
2. Date : Used to mention the particular date.

Non-Critical Fields

1. Holiday Type : Used to select the holiday type from the list.(Working Day,Public Holiday,Non-Working Day)

Zoom condition's

Validation

Validation

Validations

Save

1. It is used to save the records after the mandatory fields are filled.

Delete

1. It is used to delete the records before the transactions are done.

Video