

HR Calendar

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Introduction

Introduction

Overview

1. HR Calendar master is used to create the HR calendar and used to fill the calendar details.

Business Case

1. In a company HR calendar is used to mention the working days and the holiday for the total company.
2. We can create the calendar based on the year,period,department and position.

Tab

Tab

HR Calendar

The screenshot displays the HR Calendar application interface. At the top, there is a search bar with the text 'hr' and a user profile icon. The navigation menu includes 'Home (7)', 'Summary', and 'HR Calendar' tabs. The main content area contains a form with the following fields:

- Client: Konnect Demo
- Year: 2019
- Period: May-19
- Department: (empty)
- Position: (empty)
- Organization: (dropdown menu)
- Active:

At the bottom of the form, there is a button labeled 'HR Calendar Days'.

Critical Fields

Critical & onetime setup fields

1. Organization Field : This Field is used to select the organization which you are going to process the document.
2. Year : Used to mention the calendar year.(Refer Master)
3. Period : Used to select the calendar year period.(Refer Period Master)
4. Department : If we want to run a calendar based on department ,we should select department here.(Refer Department Master)
5. Position : If we want to run a calendar based on Position ,we should select position here.(Refer Position Master)

Non-Critical Fields

Zoom condition's

Customization

1. HR Calendar Days : Used to create the calendar days.

Tab

Calendar-Detail

The screenshot shows the 'HR Calendar - Detail' form in the Konnect Analytics application. The form is displayed in a browser window with a navigation bar at the top. The navigation bar includes the 'KONNECT ANALYTICS' logo, a search bar, and user information: 'Prasanth P@Konnect Demo*/Konnect Demo Admin'. The main form area contains the following fields:

Client	Konnect Demo	Organization	*
Date	23/05/2019	HR Calendar	1000233
Day	Thu	Holiday Type	WorkingDay
Description			
<input checked="" type="checkbox"/> Active			

Critical Fields

Critical & onetime setup fields

1. Organization Field : This Field is used to select the organization which you are going to process the document.
2. Date : Used to mention the particular date.

Non-Critical Fields

1. Holiday Type : Used to select the holiday type from the list.(Working Day,Public Holiday,Non-Working Day)

Zoom condition's

Validation

Validation

Validations

Save

1. It is used to save the records after the mandatory fields are filled.

Delete

1. It is used to delete the records before the transactions are done.

Video