

HR Calendar

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Introduction

Introduction

Overview

1. HR Calendar master is used to create the HR calendar and used to fill the calendar details.

Business Case

1. In a company HR calendar is used to mention the working days and the holiday for the total company.
2. We can create the calendar based on the year,period,department and position.

Tab

Tab

HR Calendar

The screenshot shows the 'HR Calendar' application interface. At the top, there is a header bar with the 'KONNECT ANALYTICS' logo on the left, a search bar, and user information on the right: 'Prasanth P@Kconnect Demo*/Kconnect Demo Admin'. Below the header, there is a navigation bar with tabs for 'Home (7)', 'Summary', and 'HR Calendar' (which is active). To the left of the main content area, there are two sidebars: 'Favourites' and 'Recent Items'. The main content area is titled 'HR Calendar' and contains several input fields for filtering the calendar: 'Client' (set to 'Kconnect Demo'), 'Organization' (with a dropdown arrow), 'Year' (set to '2019'), 'Period' (set to 'May-19'), 'Department', and 'Position'. There is also a checkbox for 'Active' and a button labeled 'HR Calendar Days'.

Critical Fields

Critical & onetime setup fields

1. Organization Field : This Field is used to select the organization which you are going to process the document.
2. Year : Used to mention the calendar year.(Refer Master)
3. Period : Used to select the calendar year period.(Refer Period Master)
4. Department : If we want to run a calendar based on department ,we should select department here.(Refer Department Master)
5. Position : If we want to run a calendar based on Position ,we should select position here.(Refer Position Master)

Non-Critical Fields

Zoom condition's

Customization

1. HR Calendar Days : Used to create the calendar days.

Tab

Calendar-Detail

The screenshot shows the 'HR Calendar - Detail' form in the Konnect Analytics application. The form is part of a tabbed interface with 'Home (7)', 'Summary', and 'HR Calendar' tabs. The 'HR Calendar' tab is active. The form contains the following fields:

- Client:** Konnect Demo
- Organization:** *
- Date:** 23/05/2019
- Day:** Thu
- HR Calendar:** 1000233
- Holiday Type:** WorkingDay (dropdown menu)
- Description:** (text area)
- Active:** ☒

The form also includes a sidebar with 'Favourites' and 'Recent Items' sections, and a top navigation bar with 'Feedback', 'Profile', 'Preference', 'Change Role', and 'Log Out' links.

Critical Fields

Critical & onetime setup fields

1. Organization Field : This Field is used to select the organization which you are going to process the document.
2. Date : Used to mention the particular date.

Non-Critical Fields

1. Holiday Type : Used to select the holiday type from the list.(Working Day,Public Holiday,Non-Working Day)

Zoom condition's

Validation

Validation

Validations

Save

1. It is used to save the records after the mandatory fields are filled.

Delete

1. It is used to delete the records before the transactions are done.

Video