

Document Actions

- Validation
- Action

Validation

Save

1. System will check all mandatory fields

Delete

1. System will delete the Invoice and its line details

Document action prepare

1. System will check the period and master data checking

Document action complete

1. System will complete the document and keep the invoice ready for processing
2. Once document action is complete, all fields are updated as read-only

Document action void/reverse correct actual

1. the system will reverse the transaction data and generate a reversal document with the opposite accounting sign to zero value for the invoice.

Document action close

1. The system will check whether all the activity for the document is completed and change the Document status to close.

Action

Verify

Create lines from

Invoice .. Create lines from

Business Partner

MAK Controls

Order

Shipment/Receipt

50004 - 24/01/2019 - 438.96

50005 - 30/01/2019 - 737.50

50006 - 30/01/2019 - 4.00

50007 - 30/01/2019 - 40.00

50008 - 30/01/2019 - 48.00

50009 - 30/01/2019 - 8.00

50010 - 30/01/2019 - 4.00

50011 - 30/01/2019 - 4.00

50012 - 30/01/2019 - 16.00

50014 - 30/01/2019 - 4.00

50015 - 30/01/2019 - 20.00

Invoice .. Create lines from

Business Partner

MAK Controls

Order

Shipment/Receipt

500007 - 30/01/2019

500004 - 30/01/2019

500008 - 30/01/2019

500009 - 30/01/2019

500006 - 30/01/2019

500013 - 01/02/2019

500019 - 01/02/2019

500020 - 01/02/2019

570000 - 01/02/2019

Create line from(form): This form has both order or shipment/receipt to select the products. Once the products are selected in the form, those line products will update in the invoice line.

Copy from/lines