

Invoice Header

Invoice Record saved 1 Line - 30,769.24 - Total: 30,769.24 INR = 30,769.24

Client *	XYZ Foundation	Organization *	XYZ Offsite
Document No	1000815	Order Reference	
Description			
Target Document Type *	AP Invoice	Vendor Invoice No	
Date Invoiced *	15/12/2021	Account Date *	15/12/2021
Business Partner *	ABC Industries	Partner Location *	Chennai
User/Contact		Currency *	INR
Payment Rule *	On Credit	Payment Term *	Immediate
<button>Generate Withholding</button>		Bank Account Type	

Critical Fields:

- Business Partner:** We can select existing/new vendor here and this field used to maintain the vendor.
- Partner location:** This field is updated automatically, based on business partner selection, and also updates the site manually
- Price list:** The price list will be selected in the product master once we choose the product price list will display automatically and the user also select manually
- Payment Rule:** This field used to select the payment type
 - Cash:** After receiving the invoice, the customer pays the invoice amount through cash only
 - Check:** After receiving the invoice, the customer pays the invoice amount through a check
 - Credit Card:** Payment amount paid to vendor to use Credit Card
 - Direct Debit:** Payment amount paid to direct vendor account number
 - Mixed POS Payment**
 - NEFT**
 - On Credit**

4.8 RTGS: Payment amount paid to RTGS

5. Payment term: The terms of payment (Immediate ,30 days,etc)

Critical & onetime setup fields:

1. Organization: This Field is used to select the organization
 2. Target Document Type- This Field is used to select the type of the document that you are going to process
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Non-Critical Fields:

1. Order Reference: Notes, Document, and Important Information for this Order.
 2. Description: Used to describe specifics about a Invoice document or any other note, information, or data, for example.
 3. User contact: He is the contact person in that particular vendor side.
 4. Place of supply: Where should the purchased material/item/products be delivered(As stated by the states).
 5. Discount Printed Checkbox (Invoicing): To print Discount Details on Report
 6. Bank account type: select the type of your bank account (Cash, Current account, Fixed Desposit account, savings, etc..)
 7. ispayment: select this checkbox to generate the payment from the invoice expense window.
 8. Bank Account: select the bank account number to do the payment
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Serial number/Lot number (ASI):

Zoom conditions:

Customization:

Revision #4

Created Wed, Aug 9, 2023 12:52 AM by [Harishprabu G](#)

Updated Wed, Aug 9, 2023 1:23 AM by [Harishprabu G](#)