

# Activity

The screenshot shows a web form for creating an activity. It includes fields for Client (Konnect Demo), Organization (dropdown), User/Contact (zuvansky12), Activity Type (dropdown), Description (text area), Sales Representative (dropdown), Sales Opportunity (dropdown), and Comments (text area). At the bottom, there are Start Date and End Date fields with calendar icons, and checkboxes for Complete and Follow Up.

## Critical Fields

### 1.Activity Type

- 1.1 Email
- 1.2 Email Campaign
- 1.3 Meeting
- 1.4 Online Meeting
- 1.5 Phone call
- 1.6 Social Media
- 1.7 Task
- 1.8 Whatsapp
- 1.9 Whatsapp Campaign

2.Description : Optional short description of the record

3.Sales Representative :This field used for sales rep updating purpose ,the regard will display from employee master when sales rep field is checked

4.Sales opportunity : Sales opportunity document details updating purpose

5.Start Date :Lead start date

6.End date :Lead end date

7. Follow up - check box is enable Below fields are available

- 7.1 Follow Up Date
  - 7.2 Remind Before(Minutes)
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## **Critical & onetime setup fields**

## **Non-Critical Fields**

## **Zoom condition's**

## **Customization**

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