Tabs

- Loans and Advance
- Repayment schedule
- Payroll records

Loans and Advance

Critical Fields

1.Name: It is used to give a loans and advance document name.

2.Employee: Used To select the employee name

3.Rule type : This field used to select the rule type

4.Payment time: It is used to select the Repayment Payment time

 4.1 Immediate : It is a type of payment time for immediate

 4.2 Next payroll : If we select this Amount will be detected From Next Payroll

5.Repayment mode : It is used to select the Repayment Mode

 5.1 Deduct in payroll : Used to detect the Amount through payroll

5.2 Deduct via bills : It is used to detect amount by the bills.

5.3 Repayment schedule : It is used to Detect amount by the schedule.

6.Repayment time : Used to mention the Approximate Repayment Date

7.Bank account : Used to select the Bank account for this Transaction.

Critical & onetime setup fields

1.Organization:This Field is used to select the organization

2.Target Document Type- This Field is used to select the type of the document that you are going to process

Non-Critical Fields

Zoom condition's

Customization

Repayment schedule

Inserted

Client	Konnect Demo	Organization	Manufacturing Discrete
Document No		Employee Loan and Advances	Kumar_1000006
Sequence	10		
Date			
Amount	0.00	Currency	INR
☐ IsPaid		☑ Active	

Critical Fields

Field name with Definition

Critical & onetime setup fields

Non-Critical Fields

Zoom condition's

Customization

Payroll records

Client	XYZ Foundation
Employee Loan and Advances	Krish_1000001
Amount	1,000.00
Date	31/05/2019
Payroll Detail	1,000,862
Month	
Year	
	☑ IsPaid
Repayment	
	☑ Active

Organization	HQ

Note : Once payroll document action is complete, payroll details automatically update in this tab