

# Matching PO- Invoice-Receipts

- Introduction
  - Introduction
- Form Execution
  - Form Execution
  - Action (Form)

# Introduction

# Introduction

## **Introduction**

This Form is used for Matching Purchase order or invoice documents with receipt document which are created separately.

---

## **Business Example**

When an organization has to make sure that Receipts made has corresponding invoice or Purchase orders according to organization this form is used.

# Form Execution

# Form Execution

image-1691652388784.png

Image not found or type unknown

Same Business Partner  Same Product  Same Quantity

Receipt

To be matched  Matching  Difference

Process

## Selection Fields

### 1. Match From: Match From Document

- 1.1. Invoice
- 1.2. Receipt
- 1.3. Purchase order

### 2. Match To: Match to document (Receipts)

3. Search Mode: Mode to apply filter to view only matched or not matched documents.

4. Organization: This Field is to select Organization details according to which user want documents to proceed for Matching.

5. Business Partner: This Field is to select Business Partner details according to which user want documents to proceed for Matching.

6. Product: This Field is to select product details according to which user want documents to proceed for Matching.

7. Date from: Date filter to select Documents between dates for which user wants to proceed.

8. Date To: Date filter to select Documents between dates for which user wants to proceed.

---

## **Output fields (Record single/double)**

1. Document No
2. Date
3. Business Partner
4. Line
5. Product
6. Quantity
7. Matched

# Action (Form)

Home (65) Summary Matching PO-Receipt-Invoice x

Match From  Match To

Search Mode

Organization

Business Partner

Product

Date from  Date to

Invoice

Same Business Partner  Same Product  Same Quantity

Receipt

To be matched  Matching  Difference

## Search Records

## Process