

# Matching PO- Invoice-Receipts

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# Introduction

# Introduction

## **Introduction**

This Form is used for Matching Purchase order or invoice documents with receipt document which are created separately.

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## **Business Example**

When an organization has to make sure that Receipts made has corresponding invoice or Purchase orders according to organization this form is used.

# Form Execution

# Form Execution

Home (65) Summary Matching PO-Receipt-Invoice x

Match From: Invoice Match To: Receipt

Search Mode: Not Matched

Organization: [Dropdown]

Business Partner: [Text Field]

Date from: [Date Picker] Date to: [Date Picker]

Product: [Text Field]

Search records

Invoice

Same Business Partner  Same Product  Same Quantity

Receipt

To be matched: [Input Field] Matching: [Input Field] Difference: [Input Field]

Process

## Selection Fields

1. Match From: Match From Document

- 1.1. Invoice
- 1.2. Receipt
- 1.3. Purchase order

2. Match To: Match to document (Receipts)

3. Search Mode: Mode to apply filter to view only matched or not matched documents.

4. Organization: This Field is to select Organization details according to which user want documents to proceed for Matching.

5. Business Partner: This Field is to select Business Partner details according to which user want

documents to proceed for Matching.

6. Product: This Field is to select product details according to which user want documents to proceed for Matching.

7. Date from: Date filter to select Documents between dates for which user wants to proceed.

8. Date To: Date filter to select Documents between dates for which user wants to proceed.

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## **Output fields (Record single/double)**

1. Document No
2. Date
3. Business Partner
4. Line
5. Product
6. Quantity
7. Matched

# Action (Form)

Home (65) Summary Matching PO-Receipt-Invoice x

Match From  Match To

Search Mode

Organization

Business Partner  Product

Date from  Date to

Same Business Partner  Same Product  Same Quantity

Invoice

Receipt

To be matched  Matching  Difference

Search records

Process

## Search Records

## Process