

Request Line

Home (162626) *Payment Request: 70118 x

Payment Request > Request Line

Inserted

Client: XYZ Foundation

Organization: XYZ Offsite

Payment Request: 70118_Prasanth

Line: 10

Description:

Business Partner: Prasanth

Type of Expense: [Open dropdown menu showing: DA, Hotel, Others, Travel]

Date:

Date From:

Date To: 13/04/2022

Invoice Partner:

User/Contact: Dinesh pravatha

UOM: Each

Price: 0.00

Quantity: 0

Amount: 0.00

Project:

Project Phase:

Project Task:

Sales Opportunity:

CRITICAL FIELDS:

1. Type Of Expense: It is show the list of expenses like DA/Hotel/Travel/Others. Based on the type Employee will claim the payment.
2. Date: It refers to the document date
3. Date From and Date To: It refers to the date the claim belongs to.
4. Price : We can enter the amount of the Claim
5. Quantity: We can use to enter the qty.
6. Amount: Once the document saved it will update automatically
7. Project/Project phase/ Project Task: We can select the project phase/Project task to tag for this claim.

Revision #5

Created Wed, Apr 13, 2022 6:17 PM

Updated Tue, Aug 8, 2023 4:38 PM