

# Opening Stock

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## STEPS NEED TO FOLLOW :

- 1) Before uploading stock, Need to check the stocks and need to maintain them in the drive as a stock checklist.
- 2) For a Company need to check the stocks which are mentioned below, Stocks with a value that is received from the customer Need to be compared with the Stocks dr and Cr with TB.

Stock-RM
Stock-FG
Stock-WIP
Stock-Spares

- 3) As mentioned in the reference 2 need to check and need to update and Once it is verified if both are same we can proceed with below steps.

**Reference 1:** <https://docs.google.com/spreadsheets/d/137I-jsKDkE9l1AKenxdz3dYQozgHb0HbPyQdh1KuTSY/edit#gid=0>

## Reference 2 :

<https://docs.google.com/spreadsheets/d/108MmcjRRBhbklNdYTCzZzCbwr47Ti1Bm/edit#gid=0>

- 4) If we want to update the stock for a particular period need to select the date and need to map the warehouse (where we want to update the stock) in the physical inventory window. as shown in the picture below.

Home (162622) Physical Inventory: 620278

Inventory Count

Data required

Client: XYZ Foundation Organization: MainHQ

Document No: 620278

Description:

Warehouse: Main Warehouse Perpetual Inventory:

Movement Date: 15/09/2021 Document Type: Physical Inventory

Create Inventory Count List

Reference

Status

☐ Approved

☐ Approved Level 1 ☐ Approved Level 2

Inventory Count Line

163 Records

Organization	Phys.Inventory	Line	Locator	Product	Attribute Set Instance	Quantity count	Quantity book	Description
MainHQ	620278	10	Main Loc 2	1000003/-0002-Transistors		0	39	
MainHQ	620278	20	Main Loc 2	1000003///01-09/01/2019-Capacitors		0	902	
MainHQ	620278	20	Main Loc 2	1000003/10002-Logitech				

5) if we want to make the current stock zero and need to upload the stock, choose the button create inventory count list.

Home (162622) Physical Inventory: 620278

Inventory Count

Data required

Client: XYZ Foundation Organization: MainHQ

Document No: 620278

Description:

Warehouse: Main Warehouse Perpetual Inventory:

Movement Date: 15/09/2021 Document Type: Physical Inventory

Create Inventory Count List

Create Inventory Count List

The inventory count lines are generated. You can add new lines or delete lines manually.

Locator:

Locator Key: %

Product Key: %

Product Category:

Inventory Quantity: not 0

Set Inventory Count to: On Hand Qty

☐ Delete old/existing records

☐ Run as Job

Saved Parameters:

OK Cancel

Inventory Count Line

163 Records

Organization	Phys.Inventory	Line	Locator	Product	Attribute Set Instance	Quantity count	Quantity book	Description
MainHQ	620278	10	Main Loc 2	1000003/-0002-Transistors		0	39	
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6) As mentioned in the above image, Inventory qty is not 0, and set inventory count to zero. by clicking okay if the products have stock in the particular warehouse it will make zero qty.

7) Using the Inventory count line we can put the product with stock(which need to update) and while completing the record stock will be updated in the warehouse.