

# Payment Allocation

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## **Introduction**

This window is used to Invoice and payment allocation purpose

## **Business Example**

# Tabs

# Payment Allocation Header

Home (183) **Payment Allocation** ✕

Business Partner CPU Board pvt ltd Date 09/08/2023 Organization MainHQ

Currency INR ☐ Multi-Currency ☐ Automatic Write-Off ☐ Cross Org Allocate

Payment

Select	Date	Document No	Converted	Open	Applied
<input type="checkbox"/>	05/04/2019	1000042	-1,000.00	-1,000.00	0.00
<input type="checkbox"/>	17/04/2019	1000113	-59,027.73	-59,027.73	0.00
<input type="checkbox"/>	17/04/2019	1000115	-7,200.00	-321.52	0.00
<input type="checkbox"/>	22/07/2019	1000110	-40,063.53	-40,063.53	0.00
<input type="checkbox"/>	09/09/2019	1000128	-2,880.00	-2,880.00	0.00

0 - Sum 0.00

Invoice

Select	Date	Document No	Converted	Open	Trade Discount	Write-off	Applied	Over/Under Payment	VendorInvoiceNo
<input type="checkbox"/>	30/04/2018	1000074	-93,425.10	68,648.07	0.00	0.00	0.00	68,648.07	
<input type="checkbox"/>	30/04/2018	1000075	-3,960.00	-3,960.00	0.00	0.00	0.00	-3,960.00	
<input type="checkbox"/>	30/04/2018	1000076	-416.00	-416.00	0.00	0.00	0.00	-416.00	
<input type="checkbox"/>	30/06/2018	1000439	-28,000.00	-28,000.00	0.00	0.00	0.00	-28,000.00	
<input type="checkbox"/>	31/01/2019	1000170	-52,025.69	-52,025.69	0.00	0.00	0.00	-52,025.69	

0 - Sum 0.00

Difference INR 0.00 Charge Document Type Allocation Process ReQuery

**Note:** To select a business partner against invoice and payment document number, To click the Process button system will allocate the payment automatically

## Critical Fields:

- 1) Business Partner: We can select existing/new customers here and this field is used to maintain the customer
- 2) Date
- 3) Currency
- 4) Payment: Business partner against Payment detail shown in this field

5) Invoice: Business partner against invoice detail shown in this field

## **Critical & one-time setup fields:**

1. Organization: This field is used to select the organization
2. Document Type: Select the type as allocation to do the transaction.

## **Non-Critical Fields:**

1. Multi-Currency: Select the check that is required to display the multi-currency payments and invoices.
2. Automatic Write-off: The system will write off the balance amount.
3. Cross Org Allocate: Select the checkbox to show other org invoices and payments to cross-allocate.
4. Difference Amt: this field shows the difference amt selected in payment and invoices.
5. Charge: select the charge name to allocate if only an invoice or payment is selected in the form.
6. Process: This field will display when there is no difference amt.

## **Zoom conditions:**

## **Validation:**