

Payment Header

Home Summary **Payment: 1000103**

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Client: XYZ Foundation **Organization:** XYZ Offsite
Document No: 1000103 **Bank Account:** XYZ_Cashbook_-1
Document Type: AP Payment Receipt
Transaction Date: 25/06/2019 **Account Date:** 25/06/2019
Description:

Reference

Business Partner: ITC Limited **Invoice:**
Order: **Project:**
Charge: Prepayment
Campaign:

Amounts

Payment amount: 5,000.00 **Currency:** INR
Discount Amount: 0.00 **Write-off Amount:** 0.00

Over/Under Payment

Document

Tender type: Cash **POS Tender Type:**
 Online Access

Status

Payment Processor:
Document Status: Drafted **Document Action**
 Self-Service
POS Terminal:
Generate TDS

Detail record

Critical Fields:

1. Bank Account: A list of bank account details will populate from the master.
2. Business Partner: We can select existing/new vendor here and this field used to maintain vendor
3. Order: Select the Purchase order document number to pay advance payment.
4. Invoice: Select the invoice to do payment.

5. Transaction Date: Payment creation date

6. Account Date: The record to post in accounting fact.

7. Charge: This field is used to select the expense

8. Payment amount: Amount going to do payment to the vendor.

9. Tender type:

9.1 Account: the payment information will be saved and allocated to the payment.

9.2 Cash: a cash payment will be created, completed and added to the selected will be allocated towards an invoice

9.3 Check: the payment information will be saved and allocated to the payment.

9.4 Credit Card: the credit card information is online through the associated payment processor.

9.5 Direct Debit: this will simply create a payment record but will not process the payment online

9.6 Direct Deposit: this will simply create a payment record but will not process the payment online

9.7 NEFT

9.8 RTGS

10. Currency

11. Discount Amount: This field help us to maintain the discount amount received from invoice amt.

12. Write-off Amount: If the invoice amount is not received use this field to write off the amount as uncollectible.

Critical & one-time setup fields:

1. Organization: This field is used to select the organization

2. Target Document Type: This field is used to select the type of document that you are going to process

Non-Critical Fields:

- 1) Project: If this order is processed against a project user can tag the project for tracking.
 - 2) Campaign: Campaign Details of the project are processed against the order
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Zoom conditions:

Validation:

Revision #10

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