

Tabs

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Payroll header

Home (162626) Payroll: 1000265 ✕

Payroll

Client* XYZ Foundation

Organization* XYZ Offsite

Document No 1000265

Target Document Type* Kconnect Payroll

Valid From* 01/04/2022

Valid To* 15/04/2022

Period* Apr-22

Department

Employee Vijayakumar

Position

NetPay 0.00

Business Partner Group Employee

Payroll Process

Reset Payroll

Employee/Vendor* ABC Enterprises

Critical Fields :

- 1.Employee : Name of the Employee
- 2.Department : Department will be fetched automatically
- 3.Position : Position will be fetched automatically
- 4.Valid from: To select the start date
- 5.Valid to:To select the end date
- 6.Period: To select the month
- 7.Business partner group: It will shows the BP Group
8. Employees / vendor:this field used for payroll documentation working employee updating purpose
- 9.Employees / vendor location:to select the location
- 10.Currency : Multiple currency support for this field, to choose which currency you need

13.Net Pay : It will shows the nat pay of the employee

12.Payroll Process : While selecting this will process the payroll

13.Reset Payroll : While Selecting will reset the existing record in payroll only if in draft or inprogress stage.

Critical & onetime setup fields :

1.Organization:This Field is used to select the organization

2.Target Document Type- This Field is used to select the type of the document that you are going to process

Non-Critical Fields :

Zoom condition's :

Customization :

Payroll detail

[Payroll](#) > Payroll Detail

Client

XYZ Foundation

Employee

Nagaraj

Department

Purchase

Pay

27,090.00

OT

0.00

Bonus

0.00

Deduction

1,834.08

Tax

1500.0

Net Payable

23756.24

Organization

HQ

Item No

Position

Purchase-Manager

Reimbursement

0.0

Company Deductions

0.0

Net Pay to Employee

23756.24☐ Paid

Note: Once Payroll document is prepared above mention (attached the screen shot) fields are update automatically ,This fields are update read only

Payroll detail salary heads

[Payroll](#) > [Payroll Detail](#) > SalaryHeads▼

Client: XYZ Foundation Organization: HQ

Sequence: 10

Document No: 1001331

RuleType: Basic Related Contribution:

Category: Variable

Calculation:

Amount: 30,000.00

☒ Active

Note : Salary heads details update automatically when payroll document is preparing stage

Payroll detail attendance

[Payroll](#) > [Payroll Detail](#) > Attendance ▼ 1/1

Client	XYZ Foundation	Organization	HQ
Document No	1000139		
Customized Days	27		
Worked Days	22.00	Working Days	27.00
OT	0.00		
<input checked="" type="checkbox"/> Active			

Note : This tab is updating for after payroll document preparing stage

1. Customized days:
2. Worked days: How many days working for employee
3. Working days: This field update based on HR calendar
4. OT

Payroll detail leave

[Payroll](#) > [Payroll Detail](#) > Leaves ▼ 1/1

<u>Client</u>	XYZ Foundation	<u>Organization</u>	HQ
Document No	1000071	<u>Employee</u>	Krish
<u>LeaveType</u>	Casual	Leave Limit	12.0
LeaveDuration	Days	Consumed Leave	4.00
Eligibility	Yearly	Balance Leave	8.00
Valid From		Valid To	
<input checked="" type="checkbox"/> Active			

Critical Fields

Critical & onetime setup fields

Non-Critical Fields

1. Leave limit: How many days leave available in yearly
2. consumed leave :Month wise leave consumed details update in this field
3. Balance leave

Zoom condition's

Customization

Payroll detail employee

[Payroll](#) > Payroll - Detail - Employee

Client: XYZ Foundation Organization: HQ

Document No: 1001229 Attendance Type:

Item No: RuleType: Basic

Employee: Krish

Valid from: 01/10/2020 Valid to: 31/10/2020

Basis: $30000.00 * (22.0 + (27.0 - 27.0)) / 27.0$

Calculated Amount: 24,444.44

☒ Payslip ☒ Active ☐ Paid

▼ Reference

Invoice for Employee Earnings: 1000535_31/10/2020_42624.89_10_24444.44 Invoice for Employee Deduction:

Note: once payroll document is preparing this tab is update automatically ,in this tab working based on salary heads master data

Payroll related documents

[Payroll](#) > Related Documents ▼ 1/7 ➔

Client	XYZ Foundation	Organization	HQ
Document No		Table	C_Invoice_Invoice
Document Status	Completed		

Critical Fields

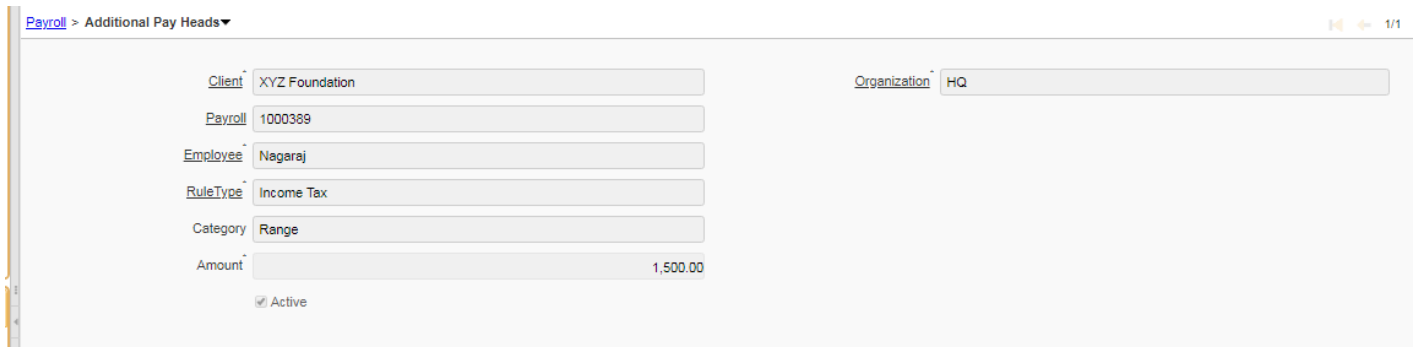
Critical & onetime setup fields

Non-Critical Fields

Zoom condition's

Customization

Payroll additional pay heads



Payroll > Additional Pay Heads

Client: XYZ Foundation

Payroll: 1000389

Employee: Nagaraj

RuleType: Income Tax

Category: Range

Amount: 1,500.00

Organization: HQ

☒ Active

Critical Fields :

1. Amount : This Field is used to give a Amount for the mentioned rule type, This could be a Integer.

Critical & onetime setup fields :

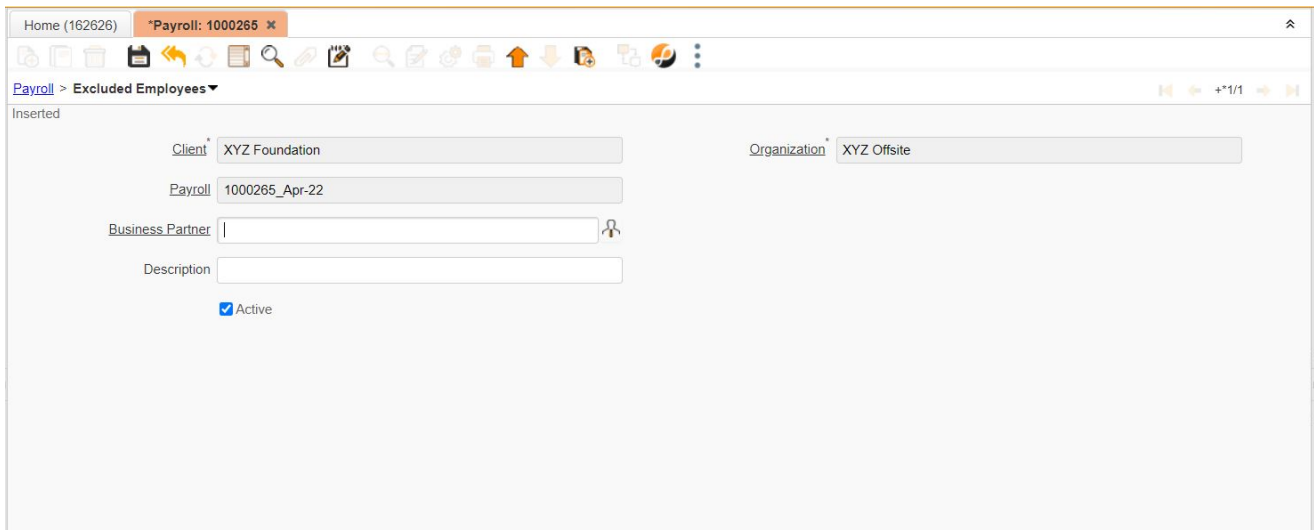
1. **Rule Type** : This Field is used to select the Additional Rule Type name in the Window, It is a Separate Master window .
2. **Employee** : Employee Field is used to select the Particular Employee name for this transaction, The names are came from employee master .

Non-Critical Fields :

Zoom condition's :

Customization :

Exclude Employee



The screenshot shows a web application interface for excluding an employee from payroll. The top navigation bar includes a 'Home (162626)' link and a tab for '*Payroll: 1000265'. Below the navigation bar is a toolbar with various icons for document management and navigation. The main content area is titled 'Payroll > Excluded Employees' and contains a form with the following fields:

- Client**: A text field containing 'XYZ Foundation'.
- Organization**: A text field containing 'XYZ Offsite'.
- Payroll**: A text field containing '1000265_Apr-22'.
- Business Partner**: A text field with a dropdown arrow icon.
- Description**: A text field.
- Active**: A checkbox that is currently checked.

Description :

Using this Subtab we can exclude employee from payroll, So while running payroll if we want to exclude an employee we can use this tab to exclude employee.

CRITICAL FIELDS:

- 1. Business Partner** : We can select the employee name to exclude from payroll process
- 2. Description** : We can maintain the reason for Exclude, This is for reference.