

Performance Management

In this we can Evaluate the Performance of the Employees

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Introduction

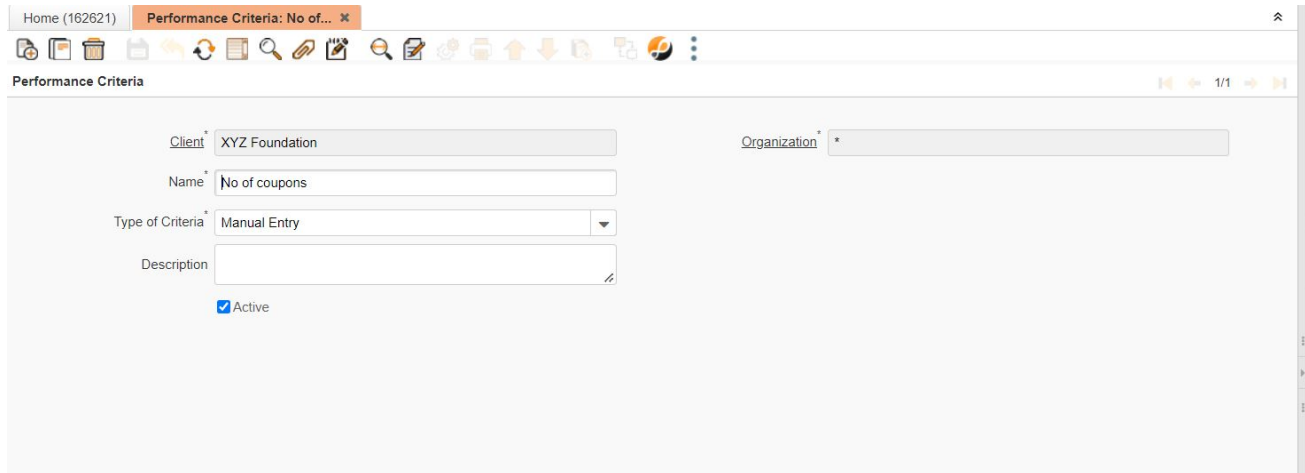
In this we can Evaluate the Performance of the Employees

Introduction

Introduction

Performance Criteria

Performance Criteria



The screenshot shows a web application interface for managing Performance Criteria. At the top, there is a breadcrumb trail: 'Home (162621)' followed by an active tab 'Performance Criteria: No of...' with a close icon. Below the header is a toolbar with various icons for document management and editing. The main form area is titled 'Performance Criteria' and contains the following fields:

- Client ***: A text input field containing 'XYZ Foundation'.
- Organization ***: A text input field containing an asterisk (*).
- Name ***: A text input field containing 'No of coupons'.
- Type of Criteria ***: A dropdown menu with 'Manual Entry' selected.
- Description**: A text area for additional details.
- Active**: A checkbox that is currently checked.

CRITICAL FIELDS:

Name: We can maintain a name for our reference

Type Of Criteria: We can choose from the option Manual Entry or SQL Based Calculation.

While Using Manual Entry we can map criteria in the Performance evaluation plan

NON-CRITICAL FIELDS:

Client: It will show the Client Name

Organization: It will show the organization name within the client

Description: It can be maintained for reference.

Performance Evaluation Plan

CRITICAL FIELDS:

Type of Performance Plan: A performance plan based on scoring or Incentive will be displayed in the list

Frequency Type: We can choose how often we are Evaluating performance Eg.monthly, Quarterly like that

Recognition Frequency: We can choose how often we are Recognizing performance Eg.monthly, Quarterly like that

Calculation Type: Calculation based on Average, Minimum, Maximum, Sum etc.

Description: It can be maintained for reference.

Performance Range

The screenshot shows a web application window titled 'Performance Evaluation Plan...'. The breadcrumb navigation is 'Performance Evaluation Plan > Performance Range'. The form contains the following fields:

- Client**: XYZ Foundation
- Organization**: *
- Performance Evaluation Plan**: Test Dine
- Name**: A
- Description**: (empty)
- Type**: Amount (dropdown menu)
- Range From**: 90.0
- Range To**: 100.0
- Amount**: 96,000.0
- Percentage**: 4.0
- Active**: ☒ Active

CRITICAL FIELDS:

Name: It can be maintained for reference of the document

Type: we can maintain Amount/Percentage from the list

Range from: We can maintain the range from value

Range To: We can maintain Range To value

Amount: Based on the type we can maintain the Amount value

Percentage: We can maintain the percentage value

NON-CRITICAL FIELDS:

Description: It can be maintained for reference

Active check box: It can be checked if it needs to activate this range

Criteria score

Home (162621) Performance Evaluation Plan... ✕

Performance Evaluation Plan > Criteria Score

Client * XYZ Foundation

Organization * *

Performance Evaluation Plan * Test Dine

Line * 10

Performance Criteria * No of coupons

Score 20

Description

☐ Processed

☒ Active

CRITICAL FIELDS:

Performance Criteria: We can choose the criteria, The criteria which are created in the master will displayed in the list

Score: We can maintain the score value

NON-CRITICAL FIELDS:

Line No: It displays the Sequence number

Description: It can be maintained for the reference

Performance Evaluation

Performance Evaluation

Home (162621) Performance Evaluation: 100... x

Performance Evaluation 1/2

Client * XYZ Foundation Organization * XYZ Offsite

Document No 1000001 Performance Evaluation Plan * testing

Document Type * Performance Evaluation Account Date * 11/01/2022

Business Partner * Main HQ User/Contact * cfg

Description

Date From 01/12/2021 Date To 31/12/2021

Document Status * Completed

☐ Approved ☒ Processed

☐ Approved Level 1 ☐ Approved Level 2

Evaluation Criteria 1 Records

<input type="checkbox"/>	Line	Performance Criteria	Score	Description
<input checked="" type="checkbox"/>	10	No of coupons	7	Base Score : 10

CRITICAL FIELDS:

Document No: It will display the Number of the Document

Document Type: We can segregate the Documents using Document type

Performance Evaluation Plan: From the List we can choose the Evaluation plan which is created already

Business Partner: It can be used to choose the employee name to whom we are Evaluating

User/Contact: We can choose the user

Account Date: It is that the entry date of Evaluation

Date from: Evaluation date from

Date To: Evaluation date to

NON-CRITICAL FIELDS:

Description: It can me maintained for reference

Document Action: Using this we can complete the document

Document Status: It will display the status of the document

Evaluation Criteria

Home (162621) Performance Evaluation: 100... x

Performance Evaluation > Evaluation Criteria 1/1

Client* XYZ Foundation Organization* XYZ Offsite

Performance Evaluation 1000001_Main HQ

Line* 10

Performance Criteria No of coupons Score 7

Description Base Score : 10

CRITICAL FIELDS:

Performance Criteria: We can select the Performance criteria from the list.

Score: Based on the criteria Actual score can be updated here.

NON-CRITICAL FIELDS:

Line No: Sequence Number will generated automatically

Description: Based on the Criteria Base score will Updated in this.