

Performance Management

In this we can Evaluate the Performance of the Employees

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Introduction

In this we can Evaluate the Performance of the Employees

Introduction

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Performance Criteria

Performance Criteria

The screenshot shows a web application interface for 'Performance Criteria'. The browser tab is titled 'Performance Criteria: No of...'. The form contains the following fields:

- Client:** XYZ Foundation
- Organization:** *
- Name:** No of coupons
- Type of Criteria:** Manual Entry (dropdown menu)
- Description:** (text area)
- Active:**

CRITICAL FIELDS:

Name: We can maintain a name for our reference

Type Of Criteria: We can choose from the option Manual Entry or SQL Based Calculation.

While Using Manual Entry we can map criteria in the Performance evaluation plan

NON-CRITICAL FIELDS:

Client: It will show the Client Name

Organization: It will show the organization name within the client

Description: It can be maintained for reference.

Performance Evaluation Plan

Performance Evaluation Plan

The screenshot displays a web application interface for managing Performance Evaluation Plans. The top section is a form with the following fields:

- Client: XYZ Foundation
- Organization: *
- Name: Test Dine
- Description: (empty)
- Type of Performance Plan: Scoring
- Frequency Type: Monthly
- Recognition frequency: Monthly
- Calculation Type: Average
- Active:

Below the form, there are two tabs: 'Performance Range' and 'Criteria Score'. The 'Performance Range' tab is active, showing a table with 1 record:

Organization	Performance Evaluation Plan	Name	Description	Range From	Range To
*	Test Dine	A		90.0	

CRITICAL FIELDS:

Name: It can be maintained for the reference of the document

Type of Performance Plan: A performance plan based on scoring or Incentive will be displayed in the list

Frequency Type: We can choose how often we are Evaluating performance Eg.monthly, Quarterly like that

Recognition Frequency: We can choose how often we are Recognizing performance Eg.monthly, Quarterly like that

Calculation Type: Calculation based on Average, Minimum, Maximum, Sum etc.

NON-CRITICAL FIELDS:

Description: It can be maintained for reference.

Performance Range

The screenshot shows a web application interface for 'Performance Range'. The browser title is 'Home (162621) Performance Evaluation Plan...'. The breadcrumb navigation is 'Performance Evaluation Plan > Performance Range'. The form contains the following fields:

- Client**: XYZ Foundation
- Organization**: *
- Performance Evaluation Plan**: Test Dine
- Name**: A
- Description**: (empty)
- Type**: Amount (dropdown menu)
- Range From**: 90.0
- Range To**: 100.0
- Amount**: 96,000.0
- Percentage**: 4.0
- Active**: Active

CRITICAL FIELDS:

Name: It can be maintained for reference of the document

Type: we can maintain Amount/Percentage from the list

Range from: We can maintain the range from value

Range To: We can maintain Range To value

Amount: Based on the type we can maintain the Amount value

Percentage: We can maintain the percentage value

NON-CRITICAL FIELDS:

Description: It can be maintained for reference

Active check box: It can be checked if it needs to be active for this range

Criteria score

The screenshot shows a web application interface for 'Criteria Score'. The browser tabs include 'Home (162621)' and 'Performance Evaluation Plan...'. The breadcrumb navigation is 'Performance Evaluation Plan > Criteria Score'. The form contains the following fields and controls:

- Client:** XYZ Foundation
- Performance Evaluation Plan:** Test Dine
- Line:** 10
- Performance Criteria:** No of coupons
- Organization:** *
- Score:** 20
- Description:** (empty text area)
- Processed
- Active

CRITICAL FIELDS:

Performance Criteria: We can choose the criteria, The criteria which are created in the master will displayed in the list

Score: We can maintain the score value

NON-CRITICAL FIELDS:

Line No: It displays the Sequence number

Description: It can be maintained for the reference

Performance Evaluation

Performance Evaluation

The screenshot displays a software interface for Performance Evaluation. The top section contains several input fields for document details:

- Client: XYZ Foundation
- Organization: XYZ Offsite
- Document No: 1000001
- Performance Evaluation Plan: testing
- Document Type: Performance Evaluation
- Account Date: 11/01/2022
- Business Partner: Main HQ
- User/Contact: cfg
- Description: (empty field with a green circular icon)
- Date From: 01/12/2021
- Date To: 31/12/2021
- Document Status: Completed

Below the input fields, there are buttons for "Document Action" and "Posting Error". To the right, there are checkboxes for "Approved", "Approved Level 1", "Approved Level 2", and "Processed", along with a "Create lines from" button.

The bottom section shows a table titled "Evaluation Criteria" with 1 record:

Line	Performance Criteria	Score	Description
10	No of coupons	7	Base Score : 10

CRITICAL FIELDS:

Document No: It will display the Number of the Document

Document Type: We can segregate the Documents using Document type

Performance Evaluation Plan: From the List we can choose the Evaluation plan which is created already

Business Partner: It can be used to choose the employee name to whom we are Evaluating

User/Contact: We can choose the user

Account Date: It is that the entry date of Evaluation

Date from: Evaluation date from

Date To: Evaluation date to

NON-CRITICAL FIELDS:

Description: It can me maintained for reference

Document Action: Using this we can complete the document

Document Status: It will display the status of the document

Evaluation Criteria

The screenshot shows a web application interface for 'Performance Evaluation'. The browser title is 'Performance Evaluation: 100...'. The breadcrumb navigation is 'Performance Evaluation > Evaluation Criteria'. The form contains the following fields:

Client*	XYZ Foundation	Organization*	XYZ Offsite
Performance Evaluation	1000001_Main HQ		
Line*	10		
Performance Criteria	No of coupons	Score	7
Description	Base Score : 10		

CRITICAL FIELDS:

Performance Criteria: We can select the Performance criteria from the list.

Score: Based on the criteria Actual score can be updated here.

NON-CRITICAL FIELDS:

Line No: Sequence Number will generated automatically

Description: Based on the Criteria Base score will Updated in this.