Performance Management
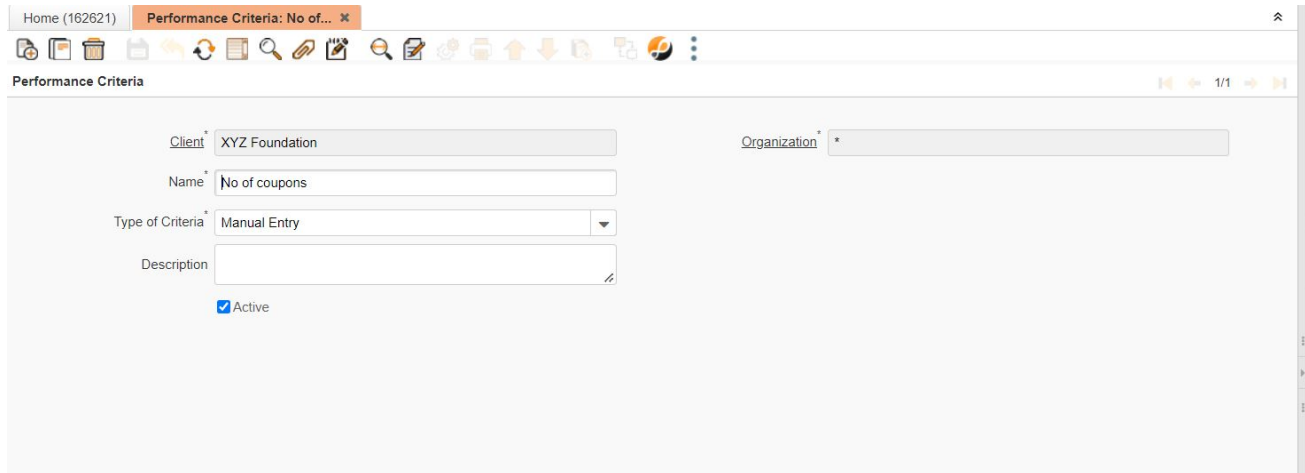
In this we can Evaluate the Performance of the Employees

Introduction

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Introduction

Performance Criteria

Performance Criteria

CRITICAL FIELDS:

Name: We can maintain a name for our reference

Type Of Criteria: We can choose from the option Manual Entry or SQL Based Calculation.

While Using Manual Entry we can map criteria in the Performance evaluation plan
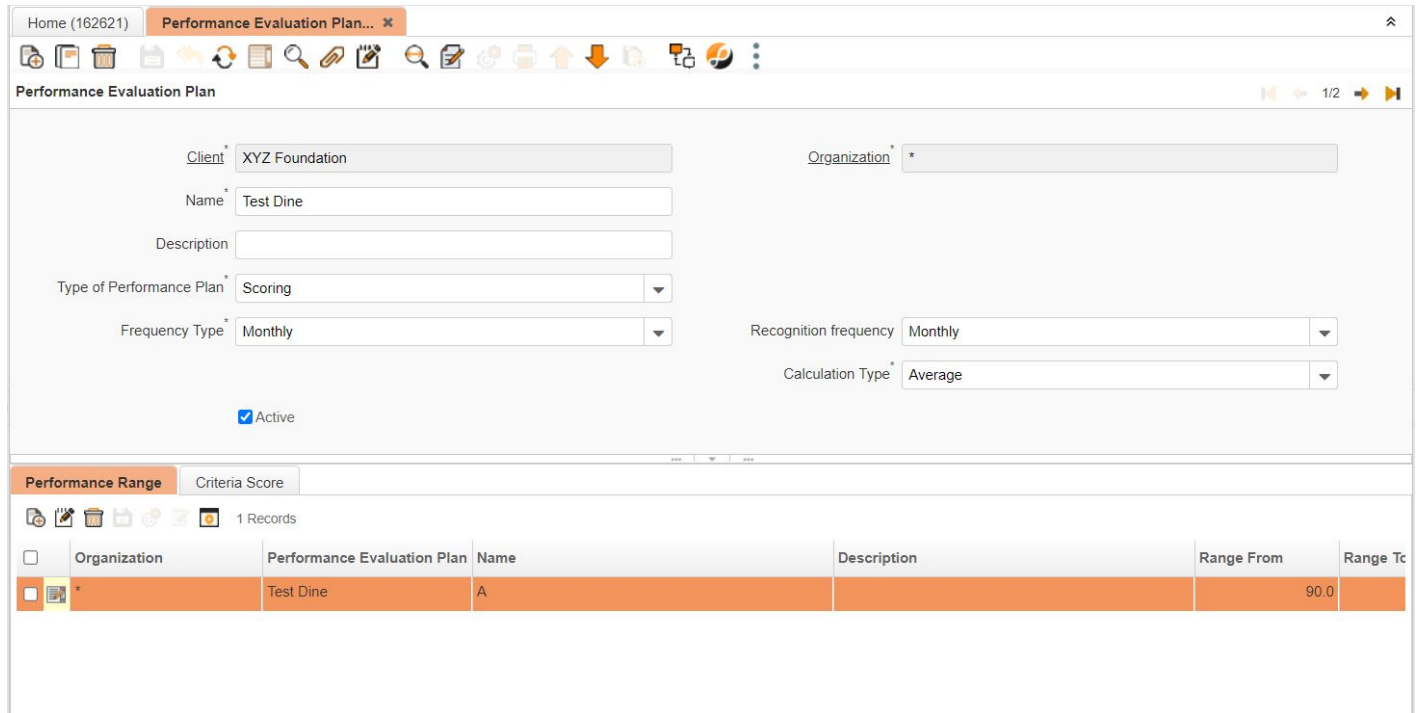

NON-CRITICAL FIELDS:

Client: It will show the Client Name

Organization: It will show the organization name within the client

Description: It can be maintained for reference.

Performance Evaluation Plan

Performance Evaluation Plan

CRITICAL FIELDS:

Name: It can be maintained for the reference of the document

Type of Performance Plan: A performance plan based on scoring or Incentive will be displayed in the list

Frequency Type: We can choose how often we are Evaluating performance Eg.monthly, Quarterly like that

Recognition Frequency: We can choose how often we are Recogniting performance Eg.monthly, Quarterly like that

Calculation Type: Calculation based on Average, Minimum, Maximum, Sum etc.

NON-CRITICAL FIELDS:

Description: It can be maintained for reference.

Performance Range

CRITICAL FIELDS:

Name: It can be maintained for reference of the document

Type: we can maintain Amount/Percentage from the list

Range from: We can maintain the range from calue

Range To: We can maintain Range To value

Amount: Based on the type we can maintain the Amount value

Percentage: We can maintain the percentage value

NON-CRITICAL FIELDS:

Description: It can maintained for reference

Active check box: It can be checked if it need to active this range

Performance Evaluation Plan

Criteria score

CRITICAL FIELDS:

Performance Criteria: We can choose the criteria, The criteria which are created in the master will

displayed in the list

Score: We can maintain the score value

NON-CRITICAL FIELDS:

Line No: It displays the Sequence number

Description: It can be maintained for the reference

Performance Evaluation

Performance Evaluation

CRITICAL FIELDS:

Document No: It will display the Number of the Document

Document Type: We can segregate the Documents using Document type

Performance Evaluation Plan: From the List we can choose the Evaluation plan which is created already

Business Partner: It can be used to choose the employee name to whom we are Evaluating

User/Contact: We can choose the user

Account Date: It is that the entry date of Evaluation

Date from: Evaluation date from

Date To: Evaluation date to

NON-CRITICAL FIELDS:

Description: It can me maintained for reference

Document Action: Using this we can complete the document

Document Status: It will display the status of the document

Evaluation Criteria

CRITICAL FIELDS:

Performance Criteria: We can select the Performance criteria from the list.

Score: Based on the criteria Actual score can be updated here.

NON-CRITICAL FIELDS:

Line No: Sequence Number will generated automatically

Description: Based on the Criteria Base score will Updated in this.