

# Tab

- Permission and On-Duty

# Permission and On-Duty

The screenshot shows a web application interface for managing 'Permission and On-Duty' records. The form is titled 'Permission and On-Duty: 100...' and is located in a browser window with tabs for 'Home (52)', 'Summary', and the current form. The form contains the following fields and controls:

- Client:** Konnect Demo
- Organization:** Manufacturing Discrete
- Document No:** 1000004
- Account Date:** 21/03/2023
- Document Type:** Permission
- Payroll Detail:** (Empty)
- Permission Type:** Permission
- Currency:** INR
- Business Partner:** loki
- User/Contact:** loki
- Department:** Delivery
- Position:** Sales Representative
- Start Time:** 5.00
- End Time:** 6.00
- Start Period:** PM
- End Period:** PM
- Permission/OT Duration:** 1.00
- Duration Unit:** Hours
- Description:** (Empty text area)
- Comment/Help:** (Empty text area)
- Document Status:** Completed
- Processed:**
- Approved:**
- Approved Level 1:**
- Approved Level 2:**
- Document Action:** (Button with gear icon)
- Posted:** (Button with orange icon)

## Critical Fields

1. Employee/Business Partner : Name of the Employee
2. Department : Department will be fetched automatically
3. Position : Position will be fetched automatically
4. start time : To select the start time of the permission
5. End Time : To select the end time of the permission

6.Period : To select the AM / PM for the start and End Time

7.Account Date : It is used to mention the account date for the particular document

8.Permission Type : Used to select the type, It Contains Permission and On Duty.

9.Permission Duration : Duration is the total time difference between the Start time and End time

10.Currency : Multiple currency support for this field, to choose which currency you need

11.Description : Used to maintain the Additional Information about the document.

12.Comment/Help : Used to maintain the Additional Information about the document.

## **Critical & onetime setup fields**

1.Organization:This Field is used to select the organization

2.Target Document Type- This Field is used to select the type of the document that you are going to process

3.Duration Unit : Used to mention the Unit of the Duration , It may be Minutes , Hours.

## **Non-Critical Fields**

## **Zoom condition's**