

# Tab

- QMS Audit Observation
- QMS Observation Line

# QMS Audit Observation

The screenshot shows a web application window titled "QMS Audit Observation: QMS/...". The interface includes a top navigation bar with a "Home (70634)" link and a toolbar with various icons for document management. The main form area is titled "QMS Audit Observation" and contains the following fields:

- Client:** XYZ Foundation
- Organization:** MainHQ
- Document No:** QMS/1000015
- Document Type:** QMS Audit Observation (dropdown)
- Description:** (text area)
- QMS Audit Schedule:** QMS/1000010\_Jun-21 (dropdown)
- User/Contact:** Selva
- QMS Audit Plan:** QMS/1000009
- Document Date:** 30/06/2021 (calendar icon)
- QMS Audit Master:** Internal Audit Department 2021
- Account Date:** 30/06/2021 (calendar icon)
- Audit Type:** InternalAudit
- Period:** Jun-21 (dropdown)
- Date Start Schedule:** 01/06/2021 (calendar icon)
- ISOClauses:** (text area)
- Reason:** (text area)
- Document Status:** In Progress
- Document Action:** (button with gear icon)
- Approval Status:** ☐ Approved, ☐ Processed, ☐ Approved Level 1, ☐ Approved Level 2

## Critical Fields :

1. Document No : Individual Identity of the record, It is an unique value
2. QMS Audit Schedule : This is used to select the QMS Audit Schedule data from the QMS Audit Schedule
3. Account Date : Used to mention the Accounting date
4. User/contact : Used to select the user name
5. Period : Used to mention Plan Period
6. Date Start Schedule : Used to mention the plan start date
7. Extension Period : Used to give the period for extension

8. Extension Date : Used to give the Extension Date
9. Reason : Used to mention the Reason

## **Critical & onetime setup fields :**

1. Organization : This Field is used to select the organization
2. Target Document Type : This Field is used to select the type of the document that you are going to process

## **Non-Critical Fields :**

1. Description : Used to give any note about the document.

## **Zoom condition's :**

# QMS Observation Line

Home (70634)
QMS Audit Observation: QMS/... x

QMS Audit Observation > QMS Observation Line

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Data requested

Client\* XYZ Foundation

QMS Audit Observation QMS/1000015\_Jun-21

Line 10

Description Document Control

Product

Department Marketing

☒ External Auditor

Business Partner Stylo gold unit B

QMS\_Result\* Ok

Observation All the points document control verified

remarks

Organization\* MainHQ

QMS Line QMS/1000010\_Jun-21\_10

QMS Plan line QMS/1000009\_10

QMS Check List Document Control

Node

Auditee Prasanth

Reference

Purchase\_Order 800508\_17/07/2019

Inspection 1000006\_1000000\_Logitech Mouse

Manufacturing\_Order 80004\_Fabrication

Receipt

