

QMS Audit Observation

The screenshot shows a web application window titled "QMS Audit Observation: QMS/...". The interface includes a toolbar with icons for file operations and a sidebar. The main form area contains the following fields:

- Client:** XYZ Foundation
- Organization:** MainHQ
- Document No:** QMS/1000015
- Document Type:** QMS Audit Observation (dropdown)
- Description:** (text area)
- User/Contact:** Selva
- QMS Audit Schedule:** QMS/1000010_Jun-21 (dropdown)
- QMS Audit Plan:** QMS/1000009
- QMS Audit Master:** Internal Audit Department 2021
- Document Date:** 30/06/2021 (calendar icon)
- Account Date:** 30/06/2021 (calendar icon)
- Audit Type:** InternalAudit
- Period:** Jun-21 (dropdown)
- Date Start Schedule:** 01/06/2021 (calendar icon)
- ISO Clause:** (text area)
- Reason:** (text area)
- Document Status:** In Progress (dropdown)
- Document Action:** (button with gear icon)
- Approval checkboxes:** ☐ Approved, ☐ Processed, ☐ Approved Level 1, ☐ Approved Level 2

Critical Fields :

1. Document No : Individual Identity of the record, It is an unique value
2. QMS Audit Schedule : This is used to select the QMS Audit Schedule data from the QMS Audit Schedule
3. Account Date : Used to mention the Accounting date
4. User/contact : Used to select the user name
5. Period : Used to mention Plan Period
6. Date Start Schedule : Used to mention the plan start date
7. Extension Period : Used to give the period for extension
8. Extension Date : Used to give the Extension Date
9. Reason : Used to mention the Reason

Critical & onetime setup fields :

1. Organization : This Field is used to select the organization
2. Target Document Type : This Field is used to select the type of the document that you are going to process

Non-Critical Fields :

1. Description : Used to give any note about the document.

Zoom condition's :

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