

QMS Audit Schedule

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Introduction

Introduction

Internal quality audits are conducted **to ensure ongoing compliance with requirements of the QMS standards, and the Division's policies and procedures**. This is accomplished by auditing against all important processes and areas, and by applying all applicable sections of the standard.

Tab

QMS Audit Schedule

Home (52) Summary **QMS Audit Schedule: 1000001** x

QMS Audit Schedule 1/2

Data requiered

| | | | |
|----------------------|--------------------|---|---|
| <u>Client</u> | Konnect Demo | <u>Organization</u> | Manufacturing Discrete |
| Document No | 1000001 | <u>QMS Audit Plan</u> | 1000000 |
| <u>Document Type</u> | QMS Audit Schedule | Account Date | 03/07/2023 |
| Description | | <u>QMS Audit Master</u> | Internal Audit Deparment |
| <u>User/Contact</u> | Vijayakumar.S | Audit Type | MRMManagementReview |
| <u>Period</u> | Jun-23 | Date Start Schedule | 05/06/2023 |
| ISOClause | 9001-2005 | | |
| Reason | | | |
| Extension Date | | <u>Extension Period</u> | |
| Document Status | Invalid | <input type="checkbox"/> Approved | <input type="checkbox"/> Processed |
| Document Action | | <input type="checkbox"/> Approved Level 1 | <input type="checkbox"/> Approved Level 2 |

Critical Fields :

1. Document No : Individual Identity of the record, It is an unique value
2. QMS Audit Plan : This is used to select the QMS Audit Plan data from the QMS Audit Plan
3. Account Date : Used to mention the Accounting date
4. User/contact : Used to select the user name
5. Period : Used to mention Plan Period
6. Date Start Schedule : Used to mention the plan start date
7. Extension Period : Used to give the period for extension
8. Extension Date : Used to give the Extension Date
9. Reason : Used to mention the Reason

Critical & onetime setup fields :

1.Organization:This Field is used to select the organization

2.Target Document Type- This Field is used to select the type of the document that you are going to process

Non-Critical Fields :

1. Description : Used to give any note about the document.

Zoom condition's :

Tab

QMS Line

The screenshot displays the 'QMS Line' application window. At the top, there's a navigation bar with 'Home (52)' and 'Summary' tabs, and a title bar 'QMS Audit Schedule: 1000001'. Below this is a toolbar with various icons for file operations and navigation. The main content area is titled 'QMS Audit Schedule > QMS Line' and shows a 'Data requested' section. This section contains several input fields: 'Client' (Kconnect Demo), 'Organization' (Manufacturing Discrete), 'QMS Audit Schedule' (1000001_Jun-23), 'Line' (10), 'Description', 'Product', 'Department', 'QMS Plan line', 'QMS Check List', 'Node', 'Business Partner' (sowmiya), 'Auditee' (John), and 'remarks'. There is also a checkbox for 'External Auditor' which is checked.

Critical Fields :

1. Business Partner : Used to select the business partner name
2. Auditee : Used to select the Auditor Name
3. Remarks : This is used to give remarks details for this document.
4. External Auditor : If we select this checkbox we can give external auditor name.

Critical & onetime setup fields :

Non-Critical Fields :

1. Description : Used to give any note about the document
2. Line : Used to mention the sequence number

Zoom condition's :

Document Actions

Validations

Save :

1.System will check the all mandatory fields

Delete :

1.System will delete the Document and its history details

Document action prepare :

1.System will check the period details and master data's checking

Document action complete :

1.Once document action is complete ,all fields are update in read only

Document action void/reverse correct actual :

1.Void- system will reverse all the transaction data's and change the document status to Void

Document action close :

1.system will check whether all the activity for the document is completed and change the Document status to close.

Video