

QMS Audit Schedule

- Introduction
 - Introduction
- Tab
 - QMS Audit Schedule
 - QMS Line
- Document Actions
 - Validations
- Video

Introduction

Introduction

Internal quality audits are conducted **to ensure ongoing compliance with requirements of the QMS standards, and the Division's policies and procedures**. This is accomplished by auditing against all important processes and areas, and by applying all applicable sections of the standard.

Tab

Tab

QMS Audit Schedule

The screenshot displays the 'QMS Audit Schedule' application interface. At the top, there are navigation tabs: 'Home (52)', 'Summary', and 'QMS Audit Schedule: 1000001 x'. Below the tabs is a toolbar with various icons for file operations and navigation. The main content area is titled 'QMS Audit Schedule' and contains a form with the following fields and controls:

- Client:** Konnect Demo
- Organization:** Manufacturing Discrete
- Document No:** 1000001
- QMS Audit Plan:** 1000000
- Document Type:** QMS Audit Schedule
- Account Date:** 03/07/2023
- Description:** (Empty text area)
- QMS Audit Master:** Internal Audit Department
- User/Contact:** Vijayakumar.S
- Audit Type:** MRManagementReview
- Period:** Jun-23
- Date Start Schedule:** 05/06/2023
- ISO Clause:** 9001-2005
- Reason:** (Empty text area)
- Extension Date:** (Empty date field)
- Extension Period:** (Empty dropdown menu)
- Document Status:** Invalid
- Document Action:** (Button with a gear icon)
- Approval Status:** Approved, Processed, Approved Level 1, Approved Level 2

Critical Fields :

1. Document No : Individual Identity of the record, It is an unique value
2. QMS Audit Plan : This is used to select the QMS Audit Plan data from the QMS Audit Plan
3. Account Date : Used to mention the Accounting date
4. User/contact : Used to select the user name
5. Period : Used to mention Plan Period
6. Date Start Schedule : Used to mention the plan start date
7. Extension Period : Used to give the period for extension
8. Extension Date : Used to give the Extension Date
9. Reason : Used to mention the Reason

Critical & onetime setup fields :

1.Organization:This Field is used to select the organization

2.Target Document Type- This Field is used to select the type of the document that you are going to process

Non-Critical Fields :

1. Description : Used to give any note about the document.

Zoom condition's :

Tab

QMS Line

Home (52) Summary QMS Audit Schedule: 1000001 x

QMS Audit Schedule > QMS Line 1/1

Data requested

Client: Konnect Demo Organization: Manufacturing Discrete

QMS Audit Schedule: 1000001_Jun-23

Line: 10

Description: [Empty]

Product: [Empty]

Department: [Empty]

External Auditor

Business Partner: sowmiya Auditee: John

QMS Plan line: [Empty]

QMS Check List: [Empty]

Node: [Empty]

remarks: [Empty]

Critical Fields :

1. Business Partner : Used to select the business partner name
2. Auditee : Used to select the Auditor Name
3. Remarks : This is used to give remarks details for this document.
4. External Auditor : If we select this checkbox we can give external auditor name.

Critical & onetime setup fields :

Non-Critical Fields :

1. Description : Used to give any note about the document
2. Line : Used to mention the sequence number

Zoom condition's :

Document Actions

Validations

Save :

1.System will check the all mandatory fields

Delete :

1.System will delete the Document and its history details

Document action prepare :

1.System will check the period details and master data's checking

Document action complete :

1.Once document action is complete ,all fields are update in read only

Document action void/reverse correct actual :

1.Void- system will reverse all the transaction data's and change the document status to Void

Document action close :

1.system will check whether all the activity for the document is completed and change the Document status to close.

Video