

# Process - Receivables Write-Off

Home (34) Receivables Write-Off ✕

**Write off open receivables**  
Write-off receivables causes the invoices selected by the criteria to be marked as paid and the open invoice amount to be written off. Alternatively you can create payments.

Business Partner

Business Partner Group

Invoice

Maximum write-off per Invoice \*

0.01

AP - AR \*

Receivables only

Date Invoiced \*

17/01/2024

17/01/2024

Account Date \*

17/01/2024

☐ Create Payment

Bank Account

☒ Simulation

☐ Run as Job

Saved Parameters

OK

Cancel

Business partner : User have to mention the Business partner in this field.

Business partner group: User have to mention Business partner group

Invoice : user have to mention the invoice no in this field.

maximum write -off per invoice : User have to mention in this field.

AP-AR : User have to select the account payable or account receivable

Data invoiced : user have to mention the from date and to date of invoice.

Account date: User have to mention the account date in this field.

create payment : clicking the checkbox will create a payment transaction while executing.

Bank account : user have to select the bank account

While the user click on the "ok" button system will generate the payment transaction based on the criteria mentioned above.

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