

# RFQ Response

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# Introduction

# Introduction

## **Introduction**

The RFQ response template is used by suppliers who want to respond to the RFQ.

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## **Business Example**

# Tabs

# RFQ Response Header

Home (63)
Summary
\*RFQ Response ✕

Response

Inserted

Client\*
Connect Demo

Organization\*
Automobile Industry

RFQ\*

Name\*

Description

Comment/Help

☒ Active

Business Partner\*

Partner Location\*

User/Contact

Invited

Response Date

Currency\*
INR

Work Start

Delivery Days
0

☐ Selected Winner

☐ Processed

☐ Self-Service

Price\*
0.00

Work Complete

Ranking
0

Order

☐ Complete

Response Line
Response Quantity

0 Records

## Critical Fields

1. RFQ: This field is used to choose RFQ. against which the user needs to respond.
2. Name: This field contains the RFQ response name, as entered by the user accordingly.
3. Business Partner: This field is used to keep Business Partner information for current and new clients, respectively.
4. Partner Location: This field is used to select Business Partner Location
5. Currency: This field is used to maintain different currency and the system will populate default

currency from client master. Also, you can change the currency before saving the document.

6. Price: The price for a product in the source currency

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## **Critical & one-time setup fields**

1. Organization: This field is used to choose the organization where this document will be presented to.

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## **Non-Critical Fields**

1. Description: Use to note specifics and describe any info Which is requiered with this document

2. Comment/Help: Use to note Comments/Help item Which are requiered with this document

3. Response Date: The date of response to RFQ

4. Work Start: Work start date

5. Delivery Days: Delivery days in numeric

6. Work Complete: Work completed date

7. Ranking: Ranking According to response

8. Selected winner: Check box to select current business partner

Tabs

# Response Line

Home (63)SummaryRfQ: 1000011 RFQ-Raw Material \*RfQ Response: RFQ-Response... RfQ: 1000011 RFQ-Raw Material

Response > Response Line

Inserted

Client

Konnect Demo

Organization

Automobile Industry

RfQ Line

RfQ Response

RFQ-Response-Raw material

Active

☒

Work Start

Delivery Days

Date when work is (planned to be) started

0

Work Complete

Description

Comment/Help

Selected Winner

☐

Self-Service

☐

Response Quantity

0 Records

Organization	RfQ Response Line	RfQ Line Quantity	Active	Price	Discount %	Ranking
No Records found						

## Critical Fields

1. Organization: This information is filled in automatically from the header
2. RFQ Line: This information is filled in automatically from the header
3. RfQ Response: This information is filled in automatically from the header

## Non-Critical Fields

1. Work Start: Work start date
2. Delivery Days: Delivery days in numeric
3. Work Complete: Work completed date
4. Description: Use to note specifics and describe any info Which is requiered with this document
5. Comment/Help: Use to note Comments/Help item Which are requiered with this document
5. Selected winner: Check box to select current business partner



Tabs

Response Line>Response  
Quantity

# Validation

# Validation

## **Save**

1. System will check all mandatory fields.
- 

## **Delete**

1. System will delete the order and its historical details.

# Process

Process

# RFQ Response Process

## **Invite & Remind**

Email Invite or Remind Vendor to answer RfQ

Send Invitation/Reminder to Vendors to respond to RfQ per email

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## **Check complete**

Check if Response is Complete based on RfQ settings

# Video

Video

# Video

# Preceding and Succeeding Window



# RFQ Response Connected Window

## Preceding Window

RFQ :- RFQ

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## Succeeding Window