

# Introduction

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A request for a quote is a formal process that companies use when they want to order products or services for their projects. It is a business document that invites vendors to provide their best prices and payment terms.

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## Business Example

RFQ will be raised by purchase department to order products or services. Against that RFQ Supplier/Vendor will Share Quotation.

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Revision #5

Created Tue, Aug 8, 2023 11:37 AM by [Mukund Tulshiram](#)

Updated Tue, Aug 8, 2023 4:53 PM by [Mukund Tulshiram](#)