

# Document Actions

- **Validations**

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## **Save**

1.System will check the all mandatory fields

## **Delete**

1.System will delete the Document and its history details

## **Document action prepare**

1.System will check the period details and master data's checking

## **Document action complete**

1.Once document action is complete ,all fields are update in read only

## **Document action void/reverse correct actual**

1.Void- system will reverse all the transaction data's and change the document status to Void

## **Document action close**

1.system will check whether all the activity for the document is completed and change the Document status to close.